

# LITA Educational Programming Acquisitions Editor

Revised 27 March 2018

## Position Description

LITA has recognized the need for an Educational Programming Acquisitions Editor who will be charged with developing and expanding topics for LITA's webinars and online courses. Their responsibilities will include soliciting suggestions for engaging presenters on areas of educational need and interest among the LITA community; coordinating with presenters in preliminary content development, and coordinating the review of proposals by members of the LITA Education Committee. The position comes with a \$1500 annual stipend.

The Editor holds a 3-year appointment with an option for one renewal for a maximum of 2 terms through this same full selection process. The initial appointment will begin on July 1, 2018 and will continue through the end of June 2021.

## Responsibilities:

- Actively seeks out and works with potential educational presenters to develop LITA educational programming.
- As an ex officio member of the LITA Education Committee, works with the chair to:
  - Identify topics of interest and education strategy for the year
  - Coordinate editorial review among committee members, including development of proposals
  - Facilitate hand-off of potential presenters to Chair for assignment of program guides for accepted programming
  - Determination of deadlines for the editorial review process.
- Stays up-to-date with current and emerging library and information technologies and educational needs to garner ideas for topical programming.
- Evaluates new presentation technologies and learning platforms with a goal of maximizing exposure and distribution of time-sensitive content, and works with the Education Committee and Program Planning Committee to develop an integrated suite of online and in-person programming.
- Collaborates with the LITA Publications Acquisition Editor to facilitate handoff between Education and Publication and identify appropriate potential targets and timing.

## Required:

- A background in library-themed education that demonstrates excellent writing and presentation skills
- A broad knowledge of current and emerging information and library technologies

- Excellent collaboration and communication skills
- Strong project management and organization skills
- Must be willing to serve as ex officio member of the LITA Education Committee
- Must be able to attend all scheduled virtual LITA Education Committee meetings
- Must attend all required in-person or virtual committee meetings held at ALA Midwinter Meeting and ALA Annual Conference
- Must be a member of LITA

## Compensation

This position comes with a \$1500 annual stipend, paid in biannual installments of \$750.

## How to Apply

To apply, please prepare the following materials. Applications must be submitted electronically as a single PDF document that includes:

1. A statement that addresses the following questions:
  - What interests you about holding the LITA Education Acquisitions Editor role?
  - What current challenges and opportunities do you currently see in providing online education about technology to librarians?
  - Describe your experience with working with people and teams across distances and what you have learned from that experience that would be helpful in this situation.
2. Your resume.

The single PDF application must be submitted via email by 11:59 p.m. EDT (GMT -4: New York/Toronto) on Sunday, April 22nd, 2018 to [litaacqeditor@gmail.com](mailto:litaacqeditor@gmail.com).

Selected applicants will complete a phone interview with the search committee and the LITA Office.

All applicants will be notified by June 15, 2018.

## Search Committee:

- Abigail Gobin; Associate Professor, University of Illinois at Chicago; LITA Education Chair 2014-2016
- Kyle Denlinger, eLearning Librarian, Wake Forest University; LITA Education member 2015-2017; LITA Emerging Leader 2014
- Catie Sahadath, Social Sciences Data Librarian, University of Ottawa; LITA Emerging Leader 2017